

The University of Oklahoma
Confidential and Proprietary Information Disclosure Form (CPID)

As a new employee of the University of Oklahoma, I declare that I am not bringing to the University any confidential or proprietary information of another entity or previous employer that I am not specifically authorized to have. Such information may include but is not limited to student or patient information, research information, and trade secrets.

In addition, to the extent I received specific authorization to take such information from another entity or previous employer, I will not bring that information to the University; will not put it on University-owned property, devices, or systems; and will not use it in the scope of my University employment without the specific **prior written permission** of my department chair or supervisor. If I receive such permission, I will use and protect the information in accordance with all University policies, including policies on security of electronic data.

Upon my departure from the University, I understand that I may not take any University confidential or proprietary information without the prior written approval of my department head or supervisor.

Employee Name

Please Print

Signature

Date